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| REPORT OF GROUP DIRECTOR, NEIGHBOURHOODS AND HOUSING | | |
| LICENSING SUB-COMMITTEE: 20/08/2020 | Classification DECISION | Enclosure |
| Application for a Premises Licence Hackney Bridge - Block C, Charlie Building, East Bay Lane, London, E15 2DJ | Ward(s) affected Hackney Wick | |

1. SUMMARY

| | |
|---|---|
| Applicant(s) Hackney Bridge Limited | In SPA No |
| Date of Application 11/06/2020 | Period of Application Permanent |
| Proposed licensable activity Films Indoor Sporting Events Live Music Recorded Music Performance of Dance Late Night Refreshment Supply of Alcohol (On and Off Premises) | |
| Proposed hours of licensable activities | |
| Films | Standard Hours: Mon 10:00-01:30 Tue 10:00-01:30 Wed 10:00-01:30 Thu 10:00-02:30 Fri 10:00-02:30 Sat 10:00-02:30 Sun 10:00-01:30 Non-Standard Hours: New Year hours until 4am |
| Indoor Sporting Events | Standard Hours: Mon 10:00-01:30 Tue 10:00-01:30 Wed 10:00-01:30 Thu 10:00-02:30 Fri 10:00-02:30 Sat 10:00-02:30 Sun 10:00-01:30 Non-Standard Hours: New Year hours until 4am |

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|--|---|
| <p>Live Music</p> <p>BOTH:</p> | <p>Standard Hours: Mon 10:00-01:30 Tue 10:00-01:30 Wed 10:00-01:30 Thu 10:00-02:30 Fri 10:00-02:30 Sat 10:00-02:30 Sun 10:00-01:30</p> <p>Non-Standard Hours: New Year hours until 4am</p> |
| <p>Recorded Music</p> <p>BOTH:</p> | <p>Standard Hours: Mon 10:00-01:30 Tue 10:00-01:30 Wed 10:00-01:30 Thu 10:00-02:30 Fri 10:00-02:30 Sat 10:00-02:30 Sun 10:00-01:30</p> <p>Non-Standard Hours: New Years hours until 5am.</p> |
| <p>Performance of Dance</p> <p>BOTH:</p> | <p>Standard Hours: Mon 10:00-01:30 Tue 10:00-01:30 Wed 10:00-01:30 Thu 10:00-02:30 Fri 10:00-02:30 Sat 10:00-02:30 Sun 10:00-01:30</p> <p>Non-Standard Hours: New Years hours until 5am.</p> |
| <p>Late Night Refreshment</p> <p>BOTH:</p> | <p>Standard Hours: Mon 23:00-00:00 Tue 23:00-00:00 Wed 23:00-00:00 Thu 23:00-00:00 Fri 23:00-00:00 Sat 23:00-00:00 Sun 23:00-00:00</p> <p>Non-Standard Hours: New Years hours until 5.30am.</p> |
| <p>Supply of Alcohol</p> | <p>Standard Hours: Mon 10:00-01:30 Tue 10:00-01:30 Wed 10:00-01:30 Thu 10:00-02:30 Fri 10:00-02:30 Sat 10:00-02:30 Sun 10:00-01:30</p> <p>Non-Standard Hours: New Years hours until 5am.</p> |

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|---|---|
| The opening hours of the premises | |
| <p style="text-align: right;">Standard Hours: Mon 10:00-02:00 Tue 10:00-02:00 Wed 10:00-02:00 Thu 10:00-03:00 Fri 10:00-03:00 Sat 10:00-03:00 Sun 10:00-02:00 Non-Standard Hours: New Year hour until 6am.</p> | |
| Capacity: Not known | |
| Policies Applicable | LP1 (General Principles), LP2 (Licensing Objectives), LP3 (Core Hours), LP4 ('Off' Sales of Alcohol) |
| List of Appendices | A – Application for a premises licence and supporting documents B – Representations from responsible authorities C – Representations from other persons D – Location map E – Supplementary Pack |
| Relevant Representations | <ul style="list-style-type: none"> • Environmental Health Authority (Environmental Protection and Environmental Enforcement) • Police • Licensing Authority • Other Persons |

2. APPLICATION

2.1 **Hackney Bridge Limited** have made an application for a premises licence under the Licensing Act 2003:

- To authorise the supply alcohol for consumption **on and off** the premises
- Regulated entertainment
- Late night refreshment

2.2 The application is attached as Appendix A. The applicant has proposed measures that could be converted to conditions (see paragraph 8.1 below).

3. CURRENT STATUS / HISTORY

3.1 The premises are not currently licensed for any activity.

3.2 No TENs have been have been submitted in respect of the premises in the current calendar year

4. REPRESENTATIONS: RESPONSIBLE AUTHORITIES

| From | Details |
|---|---|
| Environmental Health Authority (Environmental Protection) | Representation has been withdrawn with the agreed conditions as set out in para 8.1 |

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| Environmental Health Authority (Environmental Enforcement) | Representation has been withdrawn with the agreed conditions as set out in para 8.1 |
| Environmental Health Authority (Health & Safety) | Have confirmed no representation on this application |
| Weights and Measures (Trading Standards) | Have confirmed no representation on this application |
| Planning Authority | Have confirmed no representation on this application |
| Area Child Protection Officer | No representation received |
| Fire Authority | Have confirmed no representation on this application |
| Police | Representation received on the grounds of The Prevention of Crime and Disorder and Prevention of Public Nuisance |
| Appendix B1 Licensing Authority | Representation received on the grounds of Prevention of Public Nuisance and Licensing Hours |
| Appendix B2 Health Authority | No representation received |

5. REPRESENTATIONS: OTHER PERSONS

| From | Details |
|---|---|
| One representation received from and on behalf of local residents. Appendix C1 | Representation received on the grounds of Prevention of Public Nuisance and Licensing Hours |

6. GUIDANCE CONSIDERATIONS

- 6.1 The Licensing Authority is required to have regard to any guidance issued by the Secretary of State under the Licensing Act 2003.

7. POLICY CONSIDERATIONS

- 7.1 Licensing Sub-Committee is required to have regard to the London Borough of Hackney's Statement of Licensing Policy ("the Policy") adopted by the Licensing Authority.
- 7.2 The Policy applies to applications where relevant representations have been made. With regard to this application, policies, LP1 (General Principles), LP2 (Licensing Objectives), LP3 (Core Hours) and LP4 ('Off' Sales of Alcohol).

8. OFFICER OBSERVATIONS

- 8.1 If the Sub-Committee is minded to approve the application, the following conditions should be applied the licence:

Supply Of Alcohol (On/Both)

1. No supply of alcohol may be made under the premises licence:

(a) At a time when there is no designated premises supervisor in respect of the premises licence.

(b) At a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.

2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

3. (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises -

(a) games or other activities which require or encourage, or are designed to require or encourage, individuals to;

(i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or

(ii) drink as much alcohol as possible (whether within a time limit or otherwise);

(b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;

(c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;

(d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.

(e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).

4. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.

5.5.1. The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sales or supply of alcohol.

5.2 The designated premises supervisor in relation to the premises licences must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.

5.3. The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either:-

(a) a holographic mark or

(b) an ultraviolet feature

6. The responsible person must ensure that:

a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures:

- beer or cider: 1/2 pint;
- gin, rum, vodka or whisky: 25ml or 35ml; and
- still wine in a glass: 125ml; and

b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and

c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

Minimum Drinks Pricing

7. 7.1 A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

7.2 For the purposes of the condition set out in paragraph 7.1 above -

(a) "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;

(b) "permitted price" is the price found by applying the formula -

$$P = D + (D \times V)$$

Where -

(i) P is the permitted price,

(ii) D is the rate of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and

(iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;

(c) "relevant person" means, in relation to premises in respect of which there is in force a premises licence -

(i) the holder of the premises licence,

(ii) the designated premises supervisor (if any) in respect of such a licence, or

(iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;

(d) "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and

(e) "value added tax" means value added tax charged in accordance with the Value Added Tax Act 1994.

7.3 Where the permitted price given by Paragraph 7.2(b) above would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

7.4 (1) Sub-paragraph 7.4(2) below applies where the permitted price given by Paragraph 7.2(b) above on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.

(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

Exhibition Of Films

8. Admission of children (under 18) to the exhibition of any film must be restricted in accordance with: -

(a) Recommendations made by the film classification body where the film classification body is specified in the licence, or

(b) Recommendations made by the licensing authority where the film classification body is not specified in the licence, or the relevant licensing authority has not notified the holder of the licence that this subsection applies to the film in question.

"film classification body" means person(s) designated under s4 of the Video Recordings Act 1984(c.39).

Door Supervision

9. Each individual who is to carry out a security activity at the premises must be licensed by the Security Industry Authority.

Conditions derived from operating schedule

10. The premises shall install and maintain a comprehensive CCTV system as per the minimum requirements of a Metropolitan Police Crime Prevention Officer. All public areas and all entry and exit point will be covered enabling frontal identification of every person entering in any light condition. The CCTV system shall continually record whilst the premises is open for licensable activities and during all times when customers remain on the premises. All recordings shall be stored for a minimum period of 31 days with date and time stamping. Recordings shall be made available immediately upon the request of Police or authorised officer.

11. A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises are open to the public. This staff member shall be able to show Police or an authorised officer of Hackney Borough Council recent data or footage with the absolute minimum of delay when requested.

12. An incident log shall be kept at the premises, and made available on request to an authorised officer of the Council or the Police, which will as a minimum record the following:

- (a) all crimes reported to the venue
- (b) all ejections of patrons
- (c) any complaints received
- (d) any incidents of disorder
- (e) seizures of drugs or offensive weapons
- (f) any faults in the CCTV system or searching equipment or scanning equipment
- (g) any refusal of the sale of alcohol
- (h) any visit by a relevant authority or emergency service.

13. SIA will be deployed subject to an operational risk assessment basis. All security staff shall be clearly identifiable at all times. All door supervisors shall enter their full details in the premises daily register at the commencement of their work. They shall record their full name, home address and contact telephone number, their SIA registration number, and the time they commence and conclude working. If the door supervisor was provided by an agency the name, registered business address and contact telephone number will also be provided. This register will be made available to police or authorised officer immediately upon request.

14. Premises to operate zero tolerance policy to drugs and comply with Hackney Police and Council Community Safety Unit Drugs and Weapons Policy where appropriate.

15. All staff will be given refresher training every twelve months on the legislation relating to the sales of alcohol to underage persons and drunken persons.

16. An adequate and appropriate supply of first aid equipment and materials shall be available on the premises.

17. The Premises License Holder or DPS will ensure that there is a fire risk assessment and emergency evacuation plan in place at all times.

18. There shall be a written dispersal policy, a copy of which shall be kept on the premises and made available to police or other authorised officer upon request.

19. Clear and prominent notices shall be displayed and maintained at all exits in a place where they can be seen and easily read by customers requiring customers to leave the premises and the area quietly.

20. All staff are to be fully trained and made aware of the legal requirement of businesses to comply with their duty of care as regards the disposal of waste produced from the business premises. The procedure for handling and preparing for disposal of the waste shall be in writing and displayed in a prominent place where it can be referred to at all times by staff.

21. On days when a high profile sporting event is taking place within the Queen Elizabeth Olympic Park then the premises licence holder shall comply with any reasonable requests from the Police (including requests to not use outside seating areas or to cease sales of alcohol between certain hours) provided that at least 48 hours prior notice has been given to the premises licence holder

22. The Licensee shall ensure that any contract for general and recyclable waste disposal shall be appropriate in size to the amount of waste produced by the business. The Licensee shall maintain an adequate supply of waste receptacles provided by their registered waste carrier (refuse sacks or commercial waste bins) in order to ensure all refuse emanating from the business is always presented for collection

14. The premises licence holder is to ensure that all amplified music at the premises between the hours of 23:00 and 08:00 is played through a sound limiting device to be set by a registered member of Institute of Acoustic or other similar professional body. The level should be set such as not to cause nuisance to the nearest noise sensitive receptor.

15. The sound limiter shall be securely locked and accessed only by the management.

16. A Challenge 25 proof of age scheme shall be operated at the premises where the only acceptable forms of identification are recognised photographic identification cards, such as driving license or passport

17. Challenge 25 signage will be prominently displayed.

18. The Licensee shall ensure that all staff are fully trained and made aware of the legal requirement of businesses to comply with their responsibility as regards the disposal of waste produced from the business premises. The procedure for handling and preparing for disposal of the waste shall be in writing and displayed in a prominent place where it can be referred to at all times by staff.

19. The Licensee shall ensure that any contract for general and recyclable waste disposal shall be appropriate in size to the amount of waste produced by the business. The Licensee shall maintain an adequate supply of waste receptacles provided by their registered waste carrier (refuse sacks or commercial waste bins) in order to ensure all refuse emanating from the business is always presented for collection by their waste carrier and shall not use any plain black or unidentifiable refuse sacks or any other unidentifiable or unmarked waste receptacles.

20. The Licensee shall instruct members of staff to make regular checks of the area immediately outside the premises and remove any litter, bottles and glasses emanating from the premises. A final check should be made at close of business.

21. The Licensee shall provide a safe receptacle for cigarette ends to be placed outside for the use of customers, such receptacle being carefully placed so as not to cause an obstruction or trip.

Conditions derived from Responsible Authority representations

22. The Licensee shall ensure that all staff are fully trained and made aware of the legal requirement of businesses to comply with their responsibility as regards the disposal of waste produced from the business premises. The procedure for handling and preparing for disposal of the waste shall be in writing and displayed in a prominent place where it can be referred to at all times by staff.

23. The Licensee shall ensure that any contract for general and recyclable waste disposal shall be appropriate in size to the amount of waste produced by the business. The Licensee shall maintain an adequate supply of waste receptacles provided by his registered waste carrier (refuse sacks or

commercial waste bins) in order to ensure all refuse emanating from the business is always presented for collection by his waste carrier and shall not use any plain black or unidentifiable refuse sacks or any other unidentifiable or unmarked waste receptacles.

24. In order to minimise the amount of time any waste remains on the public highway in readiness for collection, the Licensee will ensure the timeframe within which it may expect its waste carrier to collect is adhered to. 4 The Licensee shall instruct members of staff to make regular checks of the area immediately outside the premises and remove any litter, bottles and glasses emanating from the premises. A final check should be made at close of business.

25. The Licensee shall provide a safe receptacle for cigarette ends to be placed outside for the use of customers, such receptacle being carefully placed so as not to cause an obstruction or trip.

26. The current trade waste agreement/duty of care waste transfer document shall be conspicuously displayed and maintained in the window of the premises where it can be conveniently seen and read by persons standing in Hackney Bridge. This should remain unobstructed at all times and should clearly identify:- the name of the registered waste carrier
the date of commencement of trade waste contract
the date of expiry of trade waste contract
the days and times of collection
the type of waste including the European Waste Code
The above representations are supported by the following evidence and information.

27. A maximum of 40 persons using the smoking area to the side of block C

28. A maximum of 15 persons using the smoking area at the back of block C
The queue to head towards the back of the block, the service yard, from the main entrance to Block C

29. Notices shall be prominently displayed at all exits requesting patrons to respect the needs of local residents and leave the area quietly.

30. No noise or vibration shall emanate from the premises that give rise to a nuisance at the nearest noise sensitive premises.

31. Speakers shall not be located/operated in the entrance lobby or outside the premises.

32. Any window and external doors facing the canal shall be kept closed at any time when regulated entertainment takes place, except for the immediate access and egress of persons.

33. There shall be a documented dispersal policy, as agreed with the relevant responsible authorities, implemented at the premises and a copy lodged with the Council's Environmental Protection Team.

34. No deliveries must be made to the premises between 10pm and 8am.

35. Patrons permitted to temporarily leave and then re-enter the premises, eg. to smoke, shall not be permitted to take drinks with them, unless sitting in the central courtyard with the drink in a plastic container. Off-sales will also be in closed or plastic containers.

36. Notices shall be prominently displayed at any area used for smoking, requesting patrons to respect the needs of local residents and use the area quietly

37. The premises shall install and maintain a comprehensive CCTV system as per the minimum requirements of a Metropolitan Police Crime Prevention Officer. All public areas and all entry and exit points will be covered enabling frontal identification of every person entering in any light condition. The CCTV system shall continually record whilst the premises is open for licensable activities and during all times when customers remain on the premises. All recordings shall be stored for a minimum period of 31 days with date and time stamping. Recordings shall be made available immediately upon the request of Police or authorised officer.

38. A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises are open to the public. This staff member shall be able to show Police or an authorised officer of Hackney Borough Council recent data or footage with the absolute minimum of delay when requested.

39. An incident log shall be kept at the premises, and made available on request to an authorised officer of the Council or the Police, which will as a minimum record the following:

- (a) all crimes reported to the venue
- (b) all ejections of patrons any complaints received
- (c) any incidents of disorder
- (d) seizures of drugs or offensive weapons
- (e) any faults in the CCTV system or searching equipment or scanning equipment
- (f) any refusal of the sale of alcohol
- (g) any visit by a relevant authority or emergency service.

40. SIA will be deployed subject to an operational risk assessment basis. All security staff shall be clearly identifiable at all times. All door supervisors shall enter their full details in the premises daily register at the commencement of their work. They shall record their full name, home address and contact telephone number, their SIA registration number, and the time they commence and conclude working. If the door supervisor was provided by an agency the name, registered business address and contact telephone number will also be provided. This register will be made available to police or authorised officer immediately upon request.

41. Premises to operate zero tolerance policy to drugs and comply with Hackney Police and Council Community Safety Unit Drugs and Weapons Policy where appropriate.

42. All staff will be given refresher training every twelve months on the legislation relating to the sales of alcohol to underage persons and drunken persons.

43. An adequate and appropriate supply of first aid equipment and materials shall be available on the premises.

44. The Premises License Holder or DPS will ensure that there is a fire risk assessment and emergency evacuation plan in place at all times.

45. There shall be a written dispersal policy, a copy of which shall be kept on the premises and made available to police or other authorised officer upon request.

46. Clear and prominent notices shall be displayed and maintained at all exits in a place where they can be seen and easily read by customers requiring customers to leave the premises and the area quietly.

47. All staff are to be fully trained and made aware of the legal requirement of businesses to comply with their duty of care as regards the disposal of waste produced from the business premises. The procedure for handling and preparing for disposal of the waste shall be in writing and displayed in a prominent place where it can be referred to at all times by staff.

48. On days when a high profile sporting event is taking place within the Queen Elizabeth Olympic Park then the premises licence holder shall comply with any reasonable requests from the Police (including requests to not use outside seating areas or to cease sales of alcohol between certain hours) provided that at least 48 hours prior notice has been given to the premises licence holder

49. The Licensee shall ensure that any contract for general and recyclable waste disposal shall be appropriate in size to the amount of waste produced by the business. The Licensee shall maintain an adequate supply of waste receptacles provided by his registered waste carrier (refuse sacks or commercial waste bins) in order to ensure all refuse emanating from the business is always presented for collection

50. When licensable activities are taking place in the venue, the number of persons using the designated smoking areas, at the top and right of the venue, should be limited to a maximum of 50 at any one time after 22:00 hours.

51. The premises licence holder is to ensure that all amplified music at the premises between the hours of 23:00 and 08:00 is played through a sound limiting device to be set by a registered member of Institute of Acoustic or other similar professional body. The level should be set such as not to cause nuisance to the nearest noise sensitive receptor.

52. The sound limiter shall be securely locked and accessed only by the management.

53. A Challenge 25 proof of age scheme shall be operated at the premises where the only acceptable forms of identification are recognised photographic identification cards, such as driving license or passport

54. Challenge 25 signage will be prominently displayed.

55. The Licensee shall ensure that all staff are fully trained and made aware of the legal requirement of businesses to comply with their responsibility as regards the disposal of waste produced from the business premises. The procedure for handling and preparing for disposal of the waste shall be in writing and displayed in a prominent place where it can be referred to at all times by staff.

56. The Licensee shall ensure that any contract for general and recyclable waste disposal shall be appropriate in size to the amount of waste produced by the business. The Licensee shall maintain an adequate supply of waste receptacles provided by his registered waste carrier (refuse sacks or commercial waste bins) in order to ensure all refuse emanating from the business is always presented for collection by his waste carrier and shall not use any plain black or unidentifiable refuse sacks or any other unidentifiable or unmarked waste receptacles.

57. The Licensee shall instruct members of staff to make regular checks of the area immediately outside the premises and remove any litter, bottles and glasses emanating from the premises. A final check should be made at close of business.

58. The Licensee shall provide a safe receptacle for cigarette ends to be placed outside for the use of customers, such receptacle being carefully placed so as not to cause an obstruction or trip.

9. REASONS FOR OFFICER OBSERVATIONS

9.1 Conditions 10 to 21 above are derived from the applicant's operating schedule. Conditions 22 to 26 have been proposed by Environmental Enforcement and conditions 27 to 36 have been proposed by Environmental Protection. The proposed conditions (22 to 36) have been accepted by the applicant. Conditions 37 to 58 have been proposed by Police Authority.

10. LEGAL COMMENTS

10.1 The Council has a duty as a Licensing Authority under the Licensing Act 2003 to carry out its functions with a view to promoting the following 4 licensing objectives;

- The Prevention of Crime and Disorder
- Public Safety
- Prevention of Public Nuisance
- The Protection of Children from Harm

10.2 It should be noted that each of the licensing objectives have equal importance and are the only grounds upon which a relevant representation can be made and for which an application can be refused or terms and conditions attached to a licence.

11. HUMAN RIGHTS ACT 1998 IMPLICATIONS

- 11.1 There are implications to;
- **Article 6** – Right to a fair hearing
 - **Article 14** – Not to discriminate
 - Balancing: **Article 1**- Peaceful enjoyment of their possession (i.e. a licence is defined as being a possession) with **Article 8** – Right of Privacy (i.e. respect private & family life) to achieve a proportionate decision having regard to the protection of an individuals rights against the interests of the community at large.

12. MEMBERS DECISION MAKING

- A. **Option 1**
That the application be refused
- B. **Option 2**
That the application be approved, together with any conditions or restrictions which Members consider necessary for the promotion of the Licensing objectives.

13. CONCLUSION

13.1 That Members decide on the application under the Licensing Act 2003.

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| Group Director, Neighbourhoods and Housing | Ajman Ali |
| Lead Officer (holder of original copy): | Sanaria Hussain Senior Licensing Officer Licensing Service 1 Hillman Street E8 1DY Telephone: 020 8356 4973 |

LIST OF BACKGROUND PAPERS RELATING TO THIS REPORT

The following document(s) has been relied upon in the preparation of the report.

| Description of document | Location |
|---|--|
| Office File: Hackney Bridge - Block C, Charlie Building, East Bay Lane, London, E15 2DJ | Licensing Service 1 Hillman Street London E8 1DY |

Printed matter

Licensing Act 2003
LBH Statement of Licensing Policy

Hackney
LA01

Application for a premises licence to be granted under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

Make Shift Limited

(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises details

| | | | |
|--|--|-----------------|---------|
| Postal address of premises or, if none, ordnance survey map reference or description | | | |
| CHARLIE BUILDING EAST BAY LANE LONDON | | | |
| Post town | | Postcode | E15 2DJ |

| | |
|---|---------|
| Telephone number at premises (if any) | |
| Non-domestic rateable value of premises | £83,500 |

Part 2 - Applicant details

Please state whether you are applying for a premises licence as **Please tick as appropriate**

- | | | |
|--|-------------------------------------|-----------------------------|
| a) an individual or individuals * | <input type="checkbox"/> | please complete section (A) |
| b) a person other than an individual * | | |
| i as a limited company/limited liability partnership | <input checked="" type="checkbox"/> | please complete section (B) |

- ii as a partnership (other than limited liability) please complete section (B)
- iii as an unincorporated association or please complete section (B)
- iv other (for example a statutory corporation) please complete section (B)
- c) a recognised club please complete section (B)
- d) a charity please complete section (B)
- e) the proprietor of an educational establishment please complete section (B)
- f) a health service body please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England please complete section (B)
- h) the chief officer of police of a police force in England and Wales please complete section (B)

* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or

I am making the application pursuant to a statutory function or

a function discharged by virtue of Her Majesty's prerogative

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

| | | | | | |
|---------------------------------|----------------------------------|-----------------------------------|---------------------------------|--------------------------------------|-----------------|
| M r <input type="checkbox"/> | Mr s <input type="checkbox"/> | Mis s <input type="checkbox"/> | M s <input type="checkbox"/> | Other Title (for example, Rev) | |
| Surname | | | First names | | |
| Date of birth | | I am 18 years old or over | | <input type="checkbox"/> | Please tick yes |

Please give a general description of the premises (please read guidance note 1)

Block C of Hackney Bridge; event space and cocktail bar. Off-sales to be either consumed on-site at Hackney Bridge, for example in our courtyard, or away from our premises. Please see attached site map for described locations.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?

(Please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment (please read guidance note 2) Please tick all that apply

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

Provision of late night refreshment (if ticking yes, fill in box I)

Supply of alcohol (if ticking yes, fill in box J)

In all cases complete boxes K, L and M

B

| | | | | | |
|---|-------|--------|---|----------|-------------------------------------|
| Films Standard days and timings (please read guidance note 7) | | | Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 3) | Indoors | <input type="checkbox"/> |
| | | | | Outdoors | <input type="checkbox"/> |
| Day | Start | Finish | | Both | <input checked="" type="checkbox"/> |
| Mon | 00:00 | 01:30 | Please give further details here (please read guidance note 4) Screening of films, sporting events and any other relevant visuals. | | |
| | 10:00 | 23:59 | | | |
| Tue | 00:00 | 01:30 | | | |
| | 10:00 | 23:59 | | | |
| Wed | 00:00 | 01:30 | State any seasonal variations for the exhibition of films (please read guidance note 5) | | |
| | 10:00 | 23:59 | | | |
| Thur | 00:00 | 01:30 | | | |
| | 10:00 | 23:59 | | | |
| Fri | 00:00 | 02:30 | Non-standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 6) | | |
| | 10:00 | 23:59 | | | |
| Sat | 00:00 | 02:30 | | | |
| | 10:00 | 23:59 | | | |
| Sun | 00:00 | 02:30 | | | |
| | 10:00 | 23:59 | | | |

C

| | | | |
|--|-------|--------|---|
| Indoor sporting events Standard days and timings (please read guidance note 7) | | | Please give further details (please read guidance note 4) Traditional pub sports |
| Day | Start | Finish | |
| Mon | 00:00 | 01:30 | State any seasonal variations for indoor sporting events (please read guidance note 5) Non-standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list (please read guidance note 6) |
| | 10:00 | 23:59 | |
| Tue | 00:00 | 01:30 | |
| | 10:00 | 23:59 | |
| Wed | 00:00 | 01:30 | |
| | 10:00 | 23:59 | |
| Thur | 00:00 | 01:30 | |
| | 10:00 | 23:59 | |
| Fri | 00:00 | 02:30 | |
| | 10:00 | 23:59 | |
| Sat | 00:00 | 02:30 | |
| | 10:00 | 23:59 | |
| Sun | 00:00 | 02:30 | |
| | 10:00 | 23:59 | |

E

| Live music Standard days and timings (please read guidance note 7) | | | Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 3) | Indoors | <input checked="" type="checkbox"/> | | | |
|---|-------|--------|---|----------|-------------------------------------|--|--|--|
| | | | | Outdoors | <input type="checkbox"/> | | | |
| Day | Start | Finish | | Both | <input type="checkbox"/> | | | |
| Mon | 00:00 | 01:30 | Please give further details here (please read guidance note 4) | | | | | |
| | 10:00 | 23:59 | | | | | | |
| Tue | 00:00 | 01:30 | | | | | | |
| | 10:00 | 23:59 | | | | | | |
| Wed | 00:00 | 01:30 | | | | State any seasonal variations for the performance of live music (please read guidance note 5) | | |
| | 10:00 | 23:59 | | | | | | |
| Thur | 00:00 | 01:30 | | | | | | |
| | 10:00 | 23:59 | | | | | | |
| Fri | 00:00 | 02:30 | Non-standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 6) | | | | | |
| | 10:00 | 23:59 | | | | | | |
| Sat | 00:00 | 02:30 | | | | | | |
| | 10:00 | 23:59 | | | | | | |
| Sun | 00:00 | 02:30 | | | | | | |
| | 10:00 | 23:59 | | | | | | |

F

| Recorded music Standard days and timings (please read guidance note 7) | | | Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 3) | Indoors | <input checked="" type="checkbox"/> |
|--|-------|--------|---|--|-------------------------------------|
| | | | | Outdoors | <input type="checkbox"/> |
| Day | Start | Finish | | Both | <input type="checkbox"/> |
| Mon | 00:00 | 01:30 | | Please give further details here (please read guidance note 4) Both amplified and unamplified recorded music will be played. | |
| | 10:00 | 23:59 | | | |
| Tue | 00:00 | 01:30 | | | |
| | 10:00 | 23:59 | | | |
| Wed | 00:00 | 01:30 | State any seasonal variations for the playing of recorded music (please read guidance note 5) | | |
| | 10:00 | 23:59 | | | |
| Thur | 00:00 | 01:30 | | | |
| | 10:00 | 23:59 | | | |
| Fri | 00:00 | 02:30 | Non-standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list (please read guidance note 6) | | |
| | 10:00 | 23:59 | | | |
| Sat | 00:00 | 02:30 | | | |
| | 10:00 | 23:59 | | | |
| Sun | 00:00 | 02:30 | | | |
| | 10:00 | 23:59 | | | |

G

| Performances of dance Standard days and timings (please read guidance note 7) | | | Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 3) | Indoors | <input checked="" type="checkbox"/> |
|--|-------|--------|---|----------|-------------------------------------|
| Day | Start | Finish | | Outdoors | <input type="checkbox"/> |
| | | | | Both | <input type="checkbox"/> |
| Mon | 00:00 | 01:30 | Please give further details here (please read guidance note 4) Performance of dance and small dance space for patrons. State any seasonal variations for the performance of dance (please read guidance note 5) Non-standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list (please read guidance note 6) | | |
| | 10:00 | 23:59 | | | |
| Tue | 00:00 | 01:30 | | | |
| | 10:00 | 23:59 | | | |
| Wed | 00:00 | 01:30 | | | |
| | 10:00 | 23:59 | | | |
| Thur | 00:00 | 01:30 | | | |
| | 10:00 | 23:59 | | | |
| Fri | 00:00 | 02:30 | | | |
| | 10:00 | 23:59 | | | |
| Sat | 00:00 | 02:30 | | | |
| | 10:00 | 23:59 | | | |
| Sun | 00:00 | 02:30 | | | |
| | 10:00 | 23:59 | | | |

H

| | | | | | |
|--|-------|--------|---|----------|--------------------------|
| Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 7) | | | Please give a description of the type of entertainment you will be providing | | |
| Day | Start | Finish | Will this entertainment take place indoors or outdoors or both – please tick (please read guidance note 3) | Indoors | <input type="checkbox"/> |
| Mon | ----- | ----- | | Outdoors | <input type="checkbox"/> |
| | | | | Both | <input type="checkbox"/> |
| Tue | ----- | ----- | Please give further details here (please read guidance note 4) | | |
| Wed | ----- | ----- | | | |
| Thur | ----- | ----- | State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g) (please read guidance note 5) | | |
| Fri | ----- | ----- | | | |
| Sat | ----- | ----- | Non-standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list (please read guidance note 6) | | |
| Sun | ----- | ----- | | | |

I

| Late night refreshment Standard days and timings (please read guidance note 7) | | | Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 3) | Indoors | <input type="checkbox"/> | |
|--|-------|--------|--|--|-------------------------------------|--|
| Day | Start | Finish | | Outdoors | <input type="checkbox"/> | |
| | | | | Both | <input checked="" type="checkbox"/> | |
| Mon | 00:00 | 02:00 | Please give further details here (please read guidance note 4) Food will be served until 30 minutes after alcohol sales. We will have various approved vendors on hand to facilitate this. | | | |
| | 23:00 | 23:59 | | | | |
| Tue | 00:00 | 02:00 | | | | |
| | 23:00 | 23:59 | | | | |
| Wed | 00:00 | 02:00 | | State any seasonal variations for the provision of late night refreshment (please read guidance note 5) | | |
| | 23:00 | 23:59 | | | | |
| Thur | 00:00 | 02:00 | | | | |
| | 23:00 | 23:59 | | | | |
| Fri | 00:00 | 03:00 | Non-standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list (please read guidance note 6) | | | |
| | 23:00 | 23:59 | | | | |
| Sat | 00:00 | 03:00 | | | | |
| | 23:00 | 23:59 | | | | |
| Sun | 00:00 | 03:00 | | | | |
| | 23:00 | 23:59 | | | | |

J

| | | | | | |
|---|--------------|---------------|---|------------------|-------------------------------------|
| Supply of alcohol Standard days and timings (please read guidance note 7) | | | Will the supply of alcohol be for consumption – please tick (please read guidance note 8) | On the premises | <input type="checkbox"/> |
| | | | | Off the premises | <input type="checkbox"/> |
| | | | | Both | <input checked="" type="checkbox"/> |
| Day | Start | Finish | State any seasonal variations for the supply of alcohol (please read guidance note 5) Non-standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 6) | | |
| Mon | 00:00 | 01:30 | | | |
| | 10:00 | 23:59 | | | |
| Tue | 00:00 | 01:30 | | | |
| | 10:00 | 23:59 | | | |
| Wed | 00:00 | 01:30 | | | |
| | 10:00 | 23:59 | | | |
| Thur | 00:00 | 01:30 | | | |
| | 10:00 | 23:59 | | | |
| Fri | 00:00 | 02:30 | | | |
| | 10:00 | 23:59 | | | |
| Sat | 00:00 | 02:30 | | | |
| | 10:00 | 23:59 | | | |
| Sun | 00:00 | 02:30 | | | |
| | 10:00 | 23:59 | | | |

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

| | |
|---|------------|
| Name [REDACTED] | |
| Date of birth | [REDACTED] |
| Address Flat A, [REDACTED] | |
| Postcode | [REDACTED] |
| Personal licence number (if known) LEW4394 | |
| Issuing licensing authority (if known) Lewisham | |

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).

L

| | | | |
|---|-------|--------|--|
| Hours premises are open to the public Standard days and timings (please read guidance note 7) | | | State any seasonal variations (please read guidance note 5) |
| Day | Start | Finish | |
| Mon | 00:00 | 02:00 | |
| | 10:00 | 23:59 | |
| Tue | 00:00 | 02:00 | |
| | 10:00 | 23:59 | |
| Wed | 00:00 | 02:00 | |
| | 10:00 | 23:59 | |
| Thur | 00:00 | 02:00 | |
| | 10:00 | 23:59 | |
| Fri | 00:00 | 03:00 | |
| | 10:00 | 23:59 | |
| Sat | 00:00 | 03:00 | |
| | 10:00 | 23:59 | |
| Sun | 00:00 | 03:00 | |
| | 10:00 | 23:59 | |
| Non-standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 6) | | | |

M Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)

There has been an enormous amount of consultation and collaboration with key stakeholders (including an excellent partnership working with the LLDC) and other parties to successfully obtain Best Practice and Planning Permission. (Along with the Pre License Application feedback and the assistance of Andy Newman an ex-Police Inspector and ex Hackney Licensing Sergeant and ex Chair of Hackney Licensing Enforcement Authorities we feel well equipped to promote all the Licensing Objectives. We will implement Policies and Procedures to inform our actions and constantly adapt and evolve to effectively deal with any challenges.

b) The prevention of crime and disorder

c) Public safety

d) The prevention of public nuisance

1. The premises shall install and maintain a comprehensive CCTV system as per the minimum requirements of a Metropolitan Police Crime Prevention Officer. All public areas and all entry and exit point will be covered enabling frontal identification of every person entering in any light condition. The CCTV system shall continually record whilst the premises is open for licensable activities and during all times when customers remain on the premises. All recordings shall be stored for a minimum period of 31 days with date and time stamping. Recordings shall be made available immediately upon the request of Police or authorised officer.
2. A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times

when the premises are open to the public. This staff member shall be able to show Police or an authorised officer of Hackney Borough Council recent data or footage with the absolute minimum of delay when requested.

3. An incident log shall be kept at the premises, and made available on request to an authorised officer of the Council or the Police, which will as a minimum record the following:
 - (a) all crimes reported to the venue
 - (b) all ejections of patrons?
 - (c) any complaints received?
 - (d) any incidents of disorder
 - (e) seizures of drugs or offensive weapons?
 - (f) any faults in the CCTV system or searching equipment or scanning equipment?
 - (g) any refusal of the sale of alcohol
 - (h) any visit by a relevant authority or emergency service.
4. SIA will be deployed subject to an operational risk assessment basis. All security staff shall be clearly identifiable at all times. All door supervisors shall enter their full details in the premises daily register at the commencement of their work. They shall record their full name, home address and contact telephone number, their SIA registration number, and the time they commence and conclude working. If the door supervisor was provided by an agency the name, registered business address and contact telephone number will also be provided. This register will be made available to police or authorised officer immediately upon request.
5. Premises to operate zero tolerance policy to drugs and comply with Hackney Police and Council Community Safety Unit Drugs and Weapons Policy where appropriate.
6. All staff will be given refresher training every twelve months on the legislation relating to the sales of alcohol to underage persons and drunken persons.
7. An adequate and appropriate supply of first aid equipment and materials shall be available on the premises.
8. The Premises License Holder or DPS will ensure that there is a fire risk assessment and emergency evacuation plan in place at all times.
9. There shall be a written dispersal policy, a copy of which shall be kept on the premises and made available to police or other authorised officer upon request.

10. Clear and prominent notices shall be displayed and maintained at all exits in a place where they can be seen and easily read by customers requiring customers to leave the premises and the area quietly.
11. All staff are to be fully trained and made aware of the legal requirement of businesses to comply with their duty of care as regards the disposal of waste produced from the business premises. The procedure for handling and preparing for disposal of the waste shall be in writing and displayed in a prominent place where it can be referred to at all times by staff.
12. On days when a high profile sporting event is taking place within the Queen Elizabeth Olympic Park then the premises licence holder shall comply with any reasonable requests from the Police (including requests to not use outside seating areas or to cease sales of alcohol between certain hours) provided that at least 48 hours prior notice has been given to the premises licence holder
13. The Licensee shall ensure that any contract for general and recyclable waste disposal shall be appropriate in size to the amount of waste produced by the business. The Licensee shall maintain an adequate supply of waste receptacles provided by their registered waste carrier (refuse sacks or commercial waste bins) in order to ensure all refuse emanating from the business is always presented for collection
14. The premises licence holder is to ensure that all amplified music at the premises between the hours of 23:00 and 08:00 is played through a sound limiting device to be set by a registered member of Institute of Acoustic or other similar professional body. The level should be set such as not to cause nuisance to the nearest noise sensitive receptor.
15. The sound limiter shall be securely locked and accessed only by the management.
16. A Challenge 25 proof of age scheme shall be operated at the premises where the only acceptable forms of identification are recognised photographic identification cards, such as driving license or passport
17. Challenge 25 signage will be prominently displayed.
18. The Licensee shall ensure that all staff are fully trained and made aware of the legal requirement of businesses to comply with their responsibility as regards the disposal of waste produced from the business premises. The procedure for handling and preparing for

disposal of the waste shall be in writing and displayed in a prominent place where it can be referred to at all times by staff.

19. The Licensee shall ensure that any contract for general and recyclable waste disposal shall be appropriate in size to the amount of waste produced by the business. The Licensee shall maintain an adequate supply of waste receptacles provided by their registered waste carrier (refuse sacks or commercial waste bins) in order to ensure all refuse emanating from the business is always presented for collection by their waste carrier and shall not use any plain black or unidentifiable refuse sacks or any other unidentifiable or unmarked waste receptacles.
20. The Licensee shall instruct members of staff to make regular checks of the area immediately outside the premises and remove any litter, bottles and glasses emanating from the premises. A final check should be made at close of business.
21. The Licensee shall provide a safe receptacle for cigarette ends to be placed outside for the use of customers, such receptacle being carefully placed so as not to cause an obstruction or trip.

e) The protection of children from harm

Checklist:

Please tick to indicate agreement

- I have made or enclosed payment of the fee. ✓
- I have enclosed the plan of the premises. ✓
- I have sent copies of this application and the plan to responsible authorities and others where applicable. ✓
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable. ✓
- I understand that I must now advertise my application. ✓
- I understand that if I do not comply with the above requirements my application will be rejected. ✓
-

| | |
|-----------|---|
| | or have conducted an online right to work check using the Home Office right to work checking service which confirmed their right to work (please see note 15) |
| Signature | <i>Roanna Fawcett</i> |
| Date | 09/07/2020 |
| Capacity | DPS/Head of Operations |

For joint applications, signature of 2nd applicant or 2nd applicant's solicitor or other authorised agent (please read guidance note 13). If signing on behalf of the applicant, please state in what capacity.

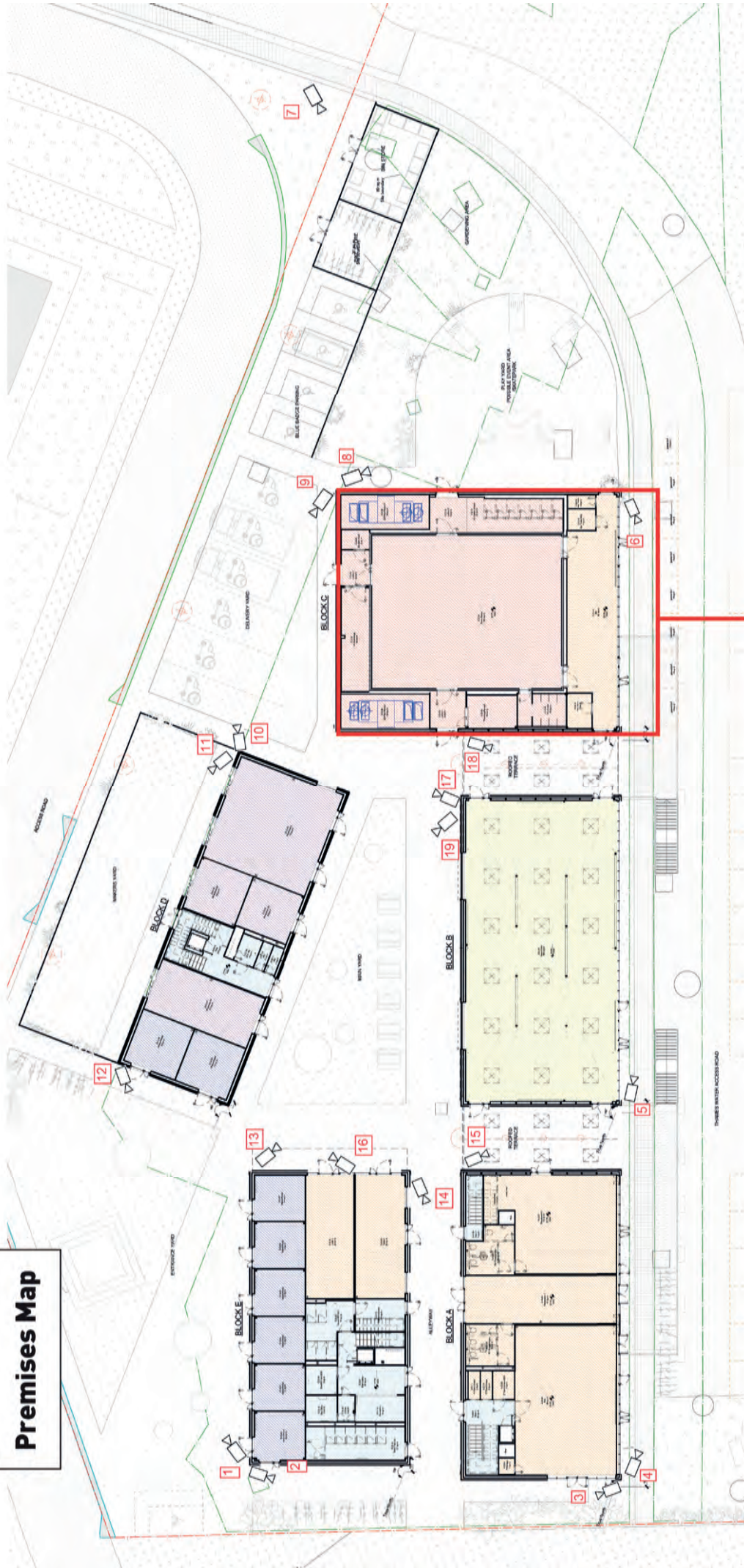
| | |
|-----------|--|
| Signature | |
| Date | |
| Capacity | |

| | | | |
|---|------------|----------|-----------|
| Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14) | | | |
| [REDACTED] | | | |
| Post town | | Postcode | SE23 N |
| Telephone number (if any) | [REDACTED] | | |
| If you would prefer us to correspond with you by e-mail, your e-mail address (optional) [REDACTED] | | | |

Notes for Guidance

1. Describe the premises, for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.
2. In terms of specific regulated entertainments please note that:
 - Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
 - Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the

Premises Map



Block C: Sun to Wed/Thurs to Sat

Alcohol licence: 10am - 1:30am/10am - 2.30am

Late night refreshment: 11pm - 2am/11pm - 3am

Opening hours: 10am - 2am/10am - 3am

Capacity: 626

APPENDIX B2

RESPONSIBLE AUTHORITY REPRESENTATION: APPLICATION UNDER THE LICENSING ACT 2003

RESPONSIBLE AUTHORITY DETAILS

| | |
|----------------------|--|
| NAME OF AUTHORITY | Metropolitan Police service |
| ADDRESS OF AUTHORITY | Licensing Unit, Stoke Newington Police Station 33 Stoke Newington High Street London N16 8DS |
| CONTACT NAME | PC 3691CE Kerrie RYAN |
| TELEPHONE NUMBER | 020 7275 3022 |
| E-MAIL ADDRESS | hackneylicensing@met.police.uk |

APPLICATION PREMISES

| | |
|----------------------------|--|
| NAME & ADDRESS OF PREMISES | Hackney Bridge Block C East Bay Lane London E15 2BL |
| NAME OF PREMISES USER | Hackney Bridge |

COMMENTS

I make the following relevant representations in relation to the above application to vary the Premises Licence at the above address.

- 1) the prevention of crime and disorder ◆
- 2) public safety €
- 3) the prevention of public nuisance ◆
- 4) the protection of children from harm

Representations (which include comments and/or objections) in relation to:

Police make the following representations in relation to the application for a Premises Licence at HACKNEY BRIDGE, BLOCK C, EAST BAY LANE, LONDON, E15 2BL for the following reason(s);

This premises is one of three new venues that are due to be opened near Hackney Wick. This particular block has been described on the application as two restaurants and a local pub and they are seeking authorisation for licensable activity including music, late night refreshment and the supply of alcohol for consumption on and off the premises.

There have been several meetings and consultation with the applicants prior to the submission of this application, however there are a few amendments police will propose to allay concerns and prevent the licensing objectives from being undermined, as follows;

- Police would like to amend the timings for off sales of alcohol so that it ceases at 2300hrs each day.
- The removal of non standard hours. New Years Eve is an extremely busy night and in order for police to be able to allocate resources and police effectively, each venue should apply for an extension of hours required through the TEN process.

Police have had issues getting all the documents together for the three applications due to police firewalls and limited data limits. A copy of the plans for each premises is required so that we can properly assess the outside areas and confirm the exact licensable areas.

Police would like the applicant to confirm that the conditions attached to this document, that are currently on the licence granted in Lewisham have been submitted to be attached to the licenses at Hackney Bridge, should they be granted?

Police would like to add further conditions around the supply of alcohol with food in the restaurants and the outside areas in relation to timings and glass/open containers.

The COVID-19 crisis has seen a change in how licensed premises will be operated and used. Social distancing will be in place for many months to come, in an attempt to control the spread of infection. How will the applicant ensure that social distancing is practised? What procedures will be in place to protect staff and the public? Are there any outside areas that the applicant intends to use during this changing and evolving process, as restrictions on public places become less and less?

Police look forward to hearing from the applicant in relation to what policies and procedures will be put in place to ensure that customers and staff alike will be protected and kept safe.

Police would welcome the opportunity for a discussion with the applicant to further discuss the conditions and way forward for the three applications made in Hackney Bridge to ensure the promotion of the licensing objectives.

The above representations are supported by the following evidence and information.

Are there any actions or measures that could be taken to allay concerns or objections? If so, please explain.

Signed
PC3691CE RYAN (By E-mail)

Name (printed)

Conditions for Hackney Bridge

6. The premises shall install and maintain a comprehensive CCTV system as per the minimum requirements of a Metropolitan Police Crime Prevention Officer. All public areas and all entry and exit points will be covered enabling frontal identification of every person entering in any light condition. The CCTV system shall continually record whilst the premises is open for licensable activities and during all times when customers remain on the premises. All recordings shall be stored for a minimum period of 31 days with date and time stamping. Recordings shall be made available immediately upon the request of Police or authorised officer.

7. A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises are open to the public. This staff member shall be able to show Police or an authorised officer of Hackney Borough Council recent data or footage with the absolute minimum of delay when requested.

8. An incident log shall be kept at the premises, and made available on request to an authorised officer of the Council or the Police, which will as a minimum record the following:
 - (a) all crimes reported to the venue
 - (b) all ejections of patrons?
any complaints received?
 - (c) any incidents of disorder
 - (d) seizures of drugs or offensive weapons?
 - (e) any faults in the CCTV system or searching equipment or scanning equipment?

- (f) any refusal of the sale of alcohol
- (g) any visit by a relevant authority or emergency service.

9. SIA will be deployed subject to an operational risk assessment basis. All security staff shall be clearly identifiable at all times. All door supervisors shall enter their full details in the premises daily register at the commencement of their work. They shall record their full name, home address and contact telephone number, their SIA registration number, and the time they commence and conclude working. If the door supervisor was provided by an agency the name, registered business address and contact telephone number will also be provided. This register will be made available to police or authorised officer immediately upon request.
10. Premises to operate zero tolerance policy to drugs and comply with Hackney Police and Council Community Safety Unit Drugs and Weapons Policy where appropriate.
11. All staff will be given refresher training every twelve months on the legislation relating to the sales of alcohol to underage persons and drunken persons.
12. An adequate and appropriate supply of first aid equipment and materials shall be available on the premises.
13. The Premises License Holder or DPS will ensure that there is a fire risk assessment and emergency evacuation plan in place at all times.
14. There shall be a written dispersal policy, a copy of which shall be kept on the premises and made available to police or other authorised officer upon request.
15. Clear and prominent notices shall be displayed and maintained at all exits in a place where they can be seen and easily read by customers requiring customers to leave the premises and the area quietly.
16. All staff are to be fully trained and made aware of the legal requirement of businesses to comply with their duty of care as regards the disposal of waste produced from the business premises. The procedure for handling and preparing for disposal of the waste shall be in writing and displayed in a prominent place where it can be referred to at all times by staff.
17. On days when a high profile sporting event is taking place within the Queen Elizabeth Olympic Park then the premises licence holder shall comply with any reasonable requests from the Police (including requests to not use outside

seating areas or to cease sales of alcohol between certain hours) provided that at least 48 hours prior notice has been given to the premises licence holder

18. The Licensee shall ensure that any contract for general and recyclable waste disposal shall be appropriate in size to the amount of waste produced by the business. The Licensee shall maintain an adequate supply of waste receptacles provided by his registered waste carrier (refuse sacks or commercial waste bins) in order to ensure all refuse emanating from the business is always presented for collection
19. When licensable activities are taking place in the venue, the number of persons using the designated smoking areas, at the top and right of the venue, should be limited to a maximum of 50 at any one time after 22:00 hours.
20. The premises licence holder is to ensure that all amplified music at the premises between the hours of 23:00 and 08:00 is played through a sound limiting device to be set by a registered member of Institute of Acoustic or other similar professional body. The level should be set such as not to cause nuisance to the nearest noise sensitive receptor.
21. The sound limiter shall be securely locked and accessed only by the management.
22. A Challenge 25 proof of age scheme shall be operated at the premises where the only acceptable forms of identification are recognised photographic identification cards, such as driving license or passport
23. Challenge 25 signage will be prominently displayed.
24. The Licensee shall ensure that all staff are fully trained and made aware of the legal requirement of businesses to comply with their responsibility as regards the disposal of waste produced from the business premises. The procedure for handling and preparing for disposal of the waste shall be in writing and displayed in a prominent place where it can be referred to at all times by staff.
25. The Licensee shall ensure that any contract for general and recyclable waste disposal shall be appropriate in size to the amount of waste produced by the business. The Licensee shall maintain an adequate supply of waste receptacles provided by his registered waste carrier (refuse sacks or commercial waste bins) in order to ensure all refuse emanating from the business is always presented for collection by his waste carrier and shall not use any plain black or unidentifiable refuse sacks or any other unidentifiable or unmarked waste receptacles.

26. The Licensee shall instruct members of staff to make regular checks of the area immediately outside the premises and remove any litter, bottles and glasses emanating from the premises. A final check should be made at close of business.
27. The Licensee shall provide a safe receptacle for cigarette ends to be placed outside for the use of customers, such receptacle being carefully placed so as not to cause an obstruction or trip.

**RESPONSIBLE AUTHORITY REPRESENTATION:
APPLICATION UNDER THE LICENSING ACT 2003**

APPENDIX B2

RESPONSIBLE AUTHORITY DETAILS

| | |
|----------------------|--|
| NAME OF AUTHORITY | Licensing Authority |
| ADDRESS OF AUTHORITY | Hackney Service Centre 1 Hillman Street London E8 1DY |
| CONTACT NAME | David Tuitt |
| TELEPHONE NUMBER | 020 8356 4942 |
| E-MAIL ADDRESS | david.tuitt@hackney.gov.uk |

APPLICATION PREMISES

| | |
|----------------------------|--|
| NAME & ADDRESS OF PREMISES | Hackney Bridge - Block C Charlie Building East Bay Lane London E15 2DJ |
| NAME OF APPLICANT | Hackney Bridge Limited |

COMMENTS

I make the following relevant representations in relation to the above application to vary the Premises Licence at the above address.

- 1) the prevention of crime and disorder
- 2) public safety
- 3) the prevention of public nuisance **x**
- 4) the protection of children from harm

Representation in relation to:

I write to make a representation in relation to this application. The proposed hours of activity could have a negative impact on the promotion of the licensing objectives, in particular, the prevention of public nuisance.

The applicants attention is drawn to the following extract from the Council Statement of Licensing Policy:

LP3 Core Hours

Hours for licensable activity will generally be authorised, subject to demonstrating LP 1 and LP2, as follows:

- Monday to Thursday 08:00 to 23:00
- Friday and Saturday 08:00 to 00:00
- Sunday 10:00 to 22:30

Hours may be more restrictive dependent on the character of the area and if the individual circumstances require it.

Later hours may be considered where the applicant has identified any risk that may undermine the promotion of the licensing objectives and has put in place robust measures to mitigate those risks.

It should be noted that this policy does not apply to those who are making an application within a special policy area (see section 3) unless they have been able to demonstrate that the proposed activity or operation of the premises will not add to the cumulative impact that is already being experienced.

The above representations are supported by the following evidence and information.

The Licensing Act 2003, Statement of Licensing Policy 2018-2023 and S182 Guidance issued by the Home Office.

Are there any actions or measures that could be taken to allay concerns or objections? If so, please explain.

It is not clear from the application what is being sought so further discussion with the applicant and additional assessment of proposal will be required.

Name: David Tuitt, Business Regulation Team Leader – Licensing and Technical Support

Date: 29/06/2020



Licensing (Shared Mailbox) <licensing@hackney.gov.uk>

Fwd: Hackney Bridge Blocks A,B and C

APPENDIX C1

1 message

Licensing (Shared Mailbox) <licensing@hackney.gov.uk>

15 June 2020 at 14:59

To: Mike Smith <mike.smith@hackney.gov.uk>, Sanaria Hussain <sanaria.hussain@hackney.gov.uk>

Kind Regards,

Licensing Service
London Borough of Hackney
Tel: 020 8356 2431
Email: licensing@hackney.gov.uk
www.hackney.gov.uk/licensing

----- Forwarded message -----

From: [REDACTED]
Date: Fri, 12 Jun 2020 at 18:48
Subject: Re: Hackney Bridge Blocks A,B and C
To: [REDACTED]

[REDACTED]

[REDACTED]

On Fri, 12 Jun 2020, 6:37 pm [REDACTED]

Dear Sirs,

Re: Hackney Bridge Blocks A, B and C

Wick Ward councillors object to these three licence applications on the grounds of Prevention of Public Nuisance. Patrons will be dispersing through residential areas therefore the hours should be in accordance with LP3, Core Hours, in our Licensing Policy

regards, [REDACTED]

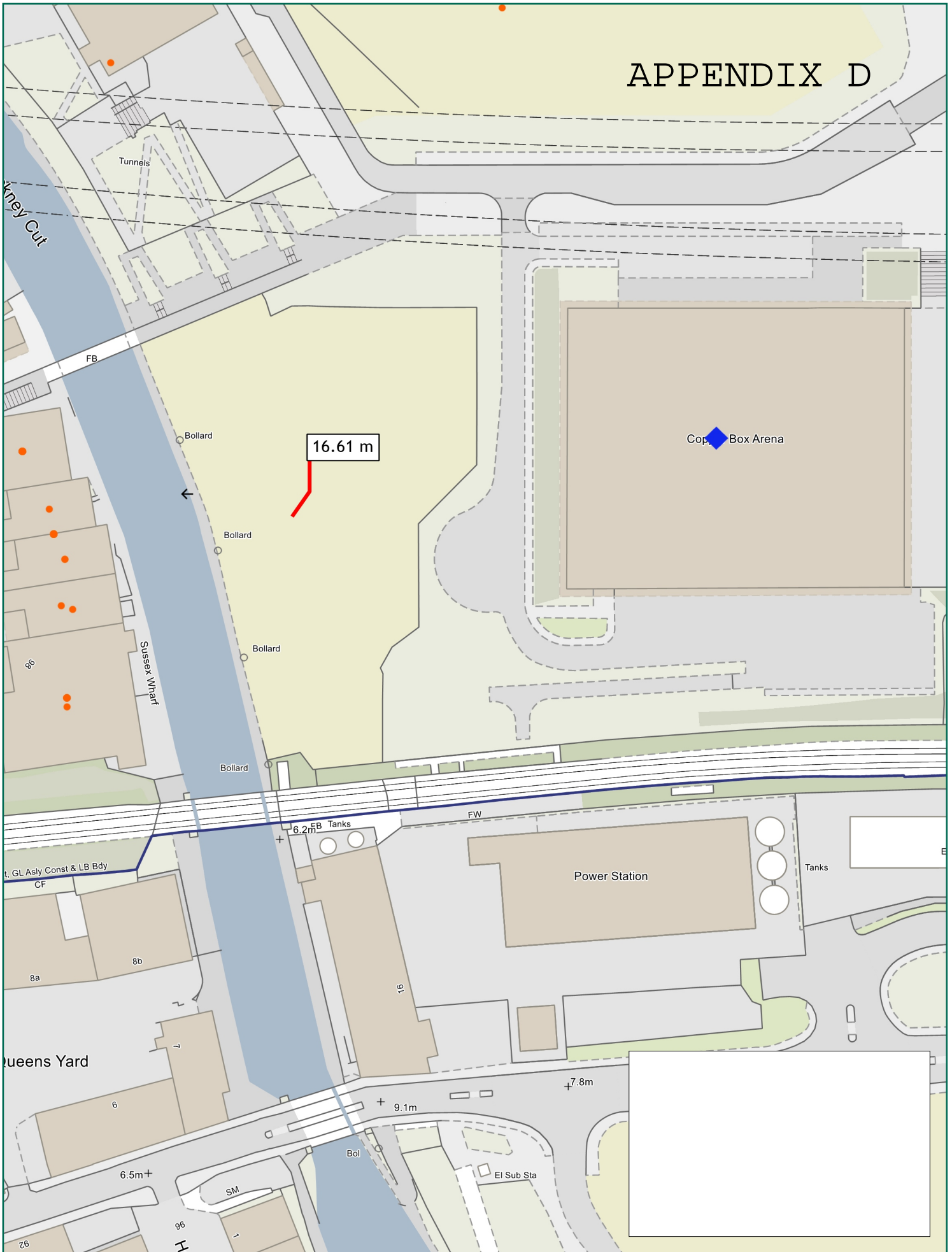
[REDACTED]

[REDACTED]



Disclaimers apply, for full details see: <https://hackney.gov.uk/email-disclaimer>

APPENDIX D



Scale: 1:1250 at A4

Hackney Bridge Block A



Ref:
11 August 2020

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